



Job Title: Trust Finance Manager

Hours: 37 hours per week

WPY: 52.14 (full working year)

Grade and SCP: Grade 10 (SCP 26-28)

Salary: £37,280 to £39,152 per annum

Contract Type: Permanent

Main Workplace: TrustEd Schools Alliance Offices, Bridgnorth

START DATE: ASAP

The TrustEd Schools Alliance is a Shropshire multi-academy trust looking after a family of local schools, consisting of 5 secondaries and 4 primaries. We are a professional and friendly trust committed to raising pupils' aspirations so that all young people reach their fullest potential and achieve the success they want for themselves.

Main outline of the job

To support the Director of Finance and Trust Business Manager with leadership and management of the Trusts financial performance. To ensure good financial management and provide advice to the Director of Finance, Trust Business Manager and Senior Management Team.

Main Duties and Responsibilities upon appointment

- Work alongside Headteachers to support financial management. Act as a key officer for specified schools and advise those Headteachers in preparing academy budgets and current budget positions.
- Ensure that monthly management accounts and other ad hoc reports as required are prepared on a timely basis and provided to the Trust Business Manager along with appropriate management commentary comparing performance against budget and analysing variances.
- Work with the Director of Finance and Trust Business Manager to prepare a three-year financial plan considering DfE guidelines / funding and identifying additional sources of external revenue and funding.
- Other work as assigned by Director of Finance in line with the grade of the post.

Further workplace, duties and responsibilities can be found in the job description.

Experience

- Experience in financial management background.

Application process

- Full details of the role and application process are available from the school's website www.trusted-schools.com. If you feel you have the qualities to complement our existing team, then we would love to hear from you. **Please note CVs will not be accepted.**
- The closing date for all applications is **Monday 23rd February 2026 at 9.00am**. **Applicants are encouraged to apply early as the Trust may start the interview process before the closing date.**
- Interview date will be Wednesday 4th March 2026. An email will be sent, or telephone call will be made to shortlisted candidates with details of the interview process. If you have not heard from us within a week of the closing date, please assume your application has been unsuccessful.
- Completed application forms should be returned by email to scarlett.beach@trusted-schools.com by the closing date.
- The appointment is subject to satisfactory pre-employment clearances including references, medical clearance and an enhanced DBS Disclosure under the "Rehabilitation of Offenders Act 1974". Further details regarding this check are available by visiting www.dbs.gov.uk. This Trust is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment.